



Founded in 1956

OLB Summer Program

Week of June 14

Hello & welcome to summer at OLB! The staff is excited about learning & having fun together. Please find listed below a lot of details about the first few days & getting settled. We ask for your patience as we help the students to transition & get classrooms, supplies, etc., organized for the next 10 weeks together.

- If you attended the “Meet & Greet,” you now know the location of your child’s classroom & where his/her lunch will be stored each day. As you arrive on the first day, please take your child’s belongings to his/her classroom & store his/her lunch. If you did not attend the “Meet & Greet,” a staff member will help you with those locations. Even if you were with us this past school year, please note classrooms, cubbies, etc., may be different for this program.
- You may park in OLB’s lot each day or in the apartment complex lot just north of our entrance. If you will be staying with us for any period of time, please use the OLB lot so that apartment residents have access to as much parking as possible.
- Key tags will be placed in your family mailbox as they are issued. Until you receive your key tag, please ring the doorbell at the entrance & a staff member will gladly let you into the building. If you were with us this past school year, your key tag(s) works. If you kept your key tag from last summer, your key tag(s) have been reactivated. For all other families, please give us a few days to get key tags that were turned in reassigned & out to you.
- **ALL PAPERWORK IS DUE BY JUNE 14.** Please email Lori Ebling (“Mrs. Six”) at lebling@cdeducation.org if you have ?s or need additional forms.
- Please check your family mailbox in the office at drop-off & pick-up each day. You will receive all communication from us via email or this mailbox.
- There is a payment box in our sign in/out area for weekly tuition payments. If you have asked to pay by credit/debit card, your card will be charged 1x each month.
- Next week, you will receive an email address for your child’s teacher. In the meantime, please feel free to email Miss Lori at ldulin@cdeducation.org or Mrs. Six at lebling@cdeducation.org & we will see that the teacher(s) receive the information. Each week, you will receive communication from your child’s group teacher about the coming week. Additionally, our weekly general parent email will include basic information about other events. Next week, you will also receive a general calendar.

Our entire staff is here to help in any way possible. You can call (614)459-8285 or email staff members. If you need to send an email about a change in your child’s schedule for a particular day, please email ldulin@cdeducation.org & your child’s group teacher.

We can’t wait to spend the summer with your family! Thank you for placing your trust in OLB, Miss Lori