



Our Lady of Bethlehem School and Childcare

Minutes of the Meeting of the Board of Trustees January 12, 2010

Voting Members Present: Bill Prophater
Matt Monnin
Felecia Paras
Jim Cetovich
Rev. Wm. Dettling
Chuck Kaps
Traci Saliba

Voting Members Absent: James Modie
Jim Cottrill

Ex-Officio Members Participating: Lori Dulin, Director
Margi Baker, Finance Director
Lauren Steinbauer, Development Foundation
Anita Schroeder, Development Foundation

Guest: Stacy Thomas

1. The meeting opened at 7:40 pm with a prayer by Father Dettling.
2. The minutes of the December 8th meeting were approved.
3. HASA President Colleen Stoller was not present, so Director Lori Dulin read Ms. Stoller's report to the Board instead (Exhibit, HASA Update).
4. Finance Director Margi Baker reported on school finances (See exhibit 3, 3a & 3b, Finance Update, Balance sheet & P&L Statement, along with notes). Margi also provided details on an alternative employee health care plan (re: exhibit 2c - Finance Director's 12/18/09 email memo). After considering the matter, the Board approved her recommendation to adopt the new plan through Anthem Insurance. Also briefly discussed, were current collection efforts on delinquent tuition and childcare accounts.
5. Director Lori Dulin provided her reports on school issues and activities (Exhibits 3, 3a - 3e) and on current school and childcare registration (Exhibit 4). Tuition rates for the 2010-2011 school year were also considered and after lengthy discussion, the Board approved Ms. Dulin's recommendation that preschool through Kindergarten tuition remain the same for the next school year. Infant/childcare and registration fees will be considered separately at a future meeting.
6. Board member, Matt Monnin and Stacy Thomas briefly outlined preparations for the upcoming state/local inspections that will be necessary before OLB can begin its new infant care program. Ms. Thomas, who is assisting with preparations, stated that infant care

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should be ready to implement either by late spring or by the start of OLB's summer program.

7. President, Anita Schroeder reported on the Development Foundation's activities. The organization recently instituted a drop off/pick up program in partnership with a local dry cleaning business, which is doing very well. Likewise, its "STORES" program is also doing well (this month's business is Bob Evans Restaurant, located on Bethel Rd., just off of Olentangy River Rd.). Development will soon be launching its "Bethlehem Campaign." In addition, it recently received a \$2,500.00 donation, thereby achieving its goal to raise \$5,000.00 in corporate donations. Development will again apply to the Catholic Foundation for a \$5,000.00 grant to help fund OLB's new infant care program. A wine & cheese party is being planned for March 25th in order to acquaint parents with the Foundation's activities and to attract volunteers. Development's next meeting has been scheduled for Thursday, January 21st.

8. Board member Felicia Paras passed out a draft of the Board's "State of the School" letter for review and comment before it is distributed in final form.

9. Lori Dulin proudly displayed a set of three newly made school flags that were recently purchased with Development Foundation funds.

10. At 9:40 pm the Board took a short recess and then went into executive session. Before finally adjourning at 9:55 pm, President Jim Cetovich among other things, mentioned that Board members need to be thinking about their successors, particularly for someone to replace James Modie, who will be retiring this year from his position as Board Treasurer.

Respectfully submitted,



Chuck Kaps
Secretary

Attachments:

- Exhibit 1 - HASA Update
- Exhibit 2 - School Finance Update
- Exhibit 2a - Balance sheet (November 30, 2009)
- Exhibit 2b - P&L Statement (November 30, 2009)
- Exhibit 2c - Finance Director's Dec 18th Email Memo, Health Insurance Plans
- Exhibit 3 - Director's Report
- Exhibit 3a - 2009-2009-1010 OLB Family Register
- Exhibit 3b - 2009-2010 OLB School Calendar
- Exhibit 3c - OLB School & Childcare Application
- Exhibit 3d - Lunch Bunch Flyer
- Exhibit 3e - New Sign Verbiage
- Exhibit 4 - Current School/Childcare Registration
- Exhibit 5 - 2010-2011 Tuition Rate Proposals

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